



SAHEED ANURUP CHANDRA MAHAVIDYALAYA

A DEGREE COLLEGE OF ARTS & COMMERCE

Affiliated to the University of Calcutta
Recognized by the University Grants Commission



Memo No. : 82/SACM/Tender/2022

Date : 15.06.2022

TENDER NOTICE

Sealed quotations are invited from the reputed printers for printing for **College Prospectus** of **Saheed Anurup Chandra Mahavidyalaya**, for the **Academic Session 2022 -2023** as per details given below:

- Tentatively the number of Prospectus to be printed is 1000 copies.

Specifications of the Prospectus: -

1. The College Prospectus will comprise of approx. 40 – 45 pages (size 8.5 inches X 11 inches) including text, photographs and cover pages. No. of pages if changes, rates will be applicable on pro-rata basis.
2. The language of this Prospectus will be English.
3. The matter (Black & White) will be printed on 80 GSM Paper. The photographs will be printed in multi-colour on 100 GSM art paper along with 4 cover pages on 250 GSM paper with lamination.
4. The Prospectus should have centre stitch binding (Two pins).

Terms & Conditions: -

- Preference will be given to the printer who has experience of printing colleges/educational institutions prospectus.
- Proof must be supply as per requirement.
- Taxes applicable should be separately indicated.
- The detail of above tender may be submitted on official pad in Two Parts viz.

“Part – A – Technical Bid” (mentioning PAN, GST Certificate, Trade License, working experience & sample copy of college/educational institution prospectus previously printed/if possible). Self-attested xerox copy of above-mentioned credentials should be attached.

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SILVER
JUBILEE
YEAR
2015-16

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“Part – B – Financial Bid” (mentioning cost per copy exclusive Taxes and other charges).

- Technical Bid will be approved considering the quality of printing, design, specifications and other quality considerations. Financial Bid of those vendors will be opened whose technical bid is accepted.
- The two bids should be put in one envelop, sealed and super scribed “Tender/Quotation for College Prospectus” should addressed “The Principal, Saheed Anurup Chandra Mahavidyalaya, Vill.+P.O.- Burul, P.S.- Nodakhali, South 24 Parganas, Pin – 743318” dropped in a box placed at college office. Speed Post or Courier is also acceptable.
- Last Date of Submission – 25.06.2022 upto 4.00 P.M.
- Opening Date – 27.06.2022 at 12.00 Noon.
- The printed prospectus along with soft copy is to be supplied within 1 month from the date of work order issued.
- Incomplete tender (specially without signature and stamp) will be summarily rejected.
- The college also reserves the right to reject any or all the tenders without assigning any reason whatsoever in this regard.

Mode of Payment: -

Payment will be made through Account Payee Cheque/RTGS/NEFT in favour of the supplying agency after delivery of the prospectus.

** Note – Please mention your e-mail address and mobile number on the envelope.

S. Bhattacharya 15/6/22.
Principal
Saheed Anurup Chandra Mahavidyalaya
Burul, South 24 Parganas

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