



SAHEED ANURUP CHANDRA MAHAVIDYALAYA

A DEGREE COLLEGE OF ARTS & COMMERCE

Affiliated to the University of Calcutta
Recognized by the University Grants Commission



Memo No. : 84/SACM/Re-tender/2023

Date : 01.07.2023

NOTICE INVITING TENDER

Teacher-in-Charge, Saheed Anurup Chandra Mahavidyalaya inviting Re-Tenders/Re-Quotations from Reputed Govt. Registered Travel Agent or tour operator for College Students (Semester – V) Field Study Tour for the **Department of Geography**.

| Details of | Offered Price (Rs.) |
|--|---------------------|
| <p>➤ AREA OF VISIT: PURULIA (Specially Ayodha & Bagmundi)</p> <p>➤ TENTATIVE SCHEDULE: 2nd Week of October</p> <p>➤ DURATION OF FIELD WORK AND LOCAL SIGHTSEEING: 4 Nights and 5 Days</p> <p>➤ Total Number: 25 [22 Students, 2 Teachers – 1 Male + 1 Female, 1 Male NTS]</p> <p><u>ACCOMODATION</u></p> <ul style="list-style-type: none">• 3 girls/boys' student per double room with attached bath & TV• 2 teachers & 1 NTs to be provided separate bed rooms with attached bath & TV <p><u>FOODING</u></p> <p>Bed Tea, Breakfast, Lunch (Packed if necessary during field work), Evening Snacks+Tea & Dinner.</p> <p><u>STUDY MATERIAL</u></p> <p>Mouza Map with date and other official data</p> | |

P. T. O.



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General Instructions:

1. Softcopy of the tenders should be submitted through E-mail. The quotations along with relevant documents must be e-mailed to sacmcollege@gmail.com in one PDF file only.
2. Photocopies of following documents with signed must be scanned & submitted along with the tender
 - a) PAN Card
 - b) Professional Tax Registration certificate
 - c) GST registration Certificate
 - d) Valid Trade License for the period for the specific trade
 - e) Credentials for conducting Geography field tour
3. During tender evaluation process, if the tenderer fails to submit all the relevant documents and other requirements of participating in the tender then the concerned tender will be rejected summarily by the College Authority/ Tender Sub-committee.
4. The Contract will be awarded to the successful tenderer after the execution of the agreement. The successful tenderer will have to execute within the specified time schedule as per agreement.
5. Tour shall be completed by the successful tenderer in accordance with terms specified by the College authority.
6. The College Authority reserves the right to withdraw any item from the tender at any stage.
7. The College Authority reserves the right to reject any tender or part thereof at any stage or to split any tender without assigning any reason.
8. **Detail of tender process:**
Tender submission will start on and from: 01.07.2023
Tender submission will end: 10.07.2023 (upto 12.00 noon)
Tender opening: 10.07.2023 (06.00 p.m.)
College Authority reserves the right to change the above schedule in case of any exigencies.

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9. Payment Procedure:

Payment for the assigned work will be done through cheques/RTGS/NEFT in 3 installments (Govt. Taxes will be applicable on above bills). Details of 3 installments are following:

- ✓ 60% before tour.
- ✓ 30% 5 days before tour.
- ✓ 10% after tour.

Teacher-in-Charge
Saheed Anurup Chandra Mahavidyalaya
Burul, South 24 Parganas