Academic and Administrative Audit Report (AAA)

2022 – 2023

SAHEED ANURUP CHANDRA MAHAVIDYALAYA

Village & P.O. - Burul, P.S. - Nodakhali
District - South 24 Parganas
West Bengal
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CONTENT

Preface:

Shaheed Anurup Chandra Mahavidyalaya (SACM), which started its journey on 16th November, 1991, as a Government Aided Co-educational Degree College affiliated to the University of Calcutta. The college is located in the district of South 24 Parganas. The college has been christened after Saheed Anurup Chandra Sen, a great Indian freedom fighter associated with the revolutionary uprising in Bengal. As a keen educationist he inspired a group of young students from the village of Burul village to pursue education zealously and sincerely, and also indoctrinated in them the values of social and moral responsibilities towards the country and its citizens. In his brief teaching career, Anurup Chandra Sen ignited the dream of upliftment and emancipation among the marginalized and underprivileged students of this rural hamlet through the path of knowledge and education.

VISION

To provide education to the economically and socially backward community of the remote villages in receiving higher education by imparting inclusive knowledge to become responsible citizen to meet the societal challenges.

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MISSION

- To provide right ambience and opportunities for the students to acquire knowledge on respective disciplines alongwith effective communication and value added skills to face the job market.
- To promote outcome-based education by stimulating academic environment towards outcome-oriented teaching-learning process
- To collaborate with different industries and institutions for promoting teaching-learning process, research and entrepreneurial development
- To maintain transparency in all aspects of the college through good governance
- To promote the socio-economic development of the society through excellence in education with ethical values

AFFILIATION

The college is affiliated to the **University of Calcutta**. (vide CU Letter No. C/4080/265-Affl. Dated, 25th September, 1991).

RECOGNITION

The college is recognised by the **University Grants Commission** under section 2(f) and 12(B) of the UGC Act. (vide UGC Letter No. F8-65/2000(CPP-I) Dated 10the June, 2000).

ACCREDITATION

Audit Period:

The external Academic and Administrative Audit (AAA) has been done on the basis of vouching and verification of data provided by the office of the institution, IQAC, and the reports submitted by the various sub-committees of the college. The team also interacted with the functioning bodies and stakeholders of the college. The period of audit was 2022-23

Audit Date:

The audit was conducted on 22 November 2023 and the report was submitted on 30 November 2023.

Audit Definition:

Academic and Administrative Audit (AAA) definition is a systematic and scientific method of reviewing the quality of academic process and evaluating the efficiency and effectiveness of the administrative procedure in the institution. It includes monitoring and review of institutional systems with an objective of assessing the quality of academic and administrative process in the institution and suggesting corrective and preventive action whenever necessary for quality improvement.

Audit Process:

The audit team interacted with the Teaching and Non-Teaching staff of the college. They interacted with various conveners of various committee and cells and the coordinator of IQAC to understand and derive inferences about the academic and administrative performance of the college. The team vouched and verified all the relevant documents and data placed before them. The audit team also interacted with the Principal, HODs, Office Staff, and the Accounts staff members. The Academic and Administrative Audit team also interacted with some students and alumni to understand the teaching-learning processes in the college. The team submitted its report with observations and recommendations for enhancing the quality of academic activities and administrative procedures of the college.

Audit Team:

The audit team consisted of:

1. Dr. Sabyasachi Sen, Principal, Shyampur Siddheswari Mahavidyalaya, Ajodhya, Shyampur, Howrah, West Bengal

2. Dr. Papun Biswa, Principal, Nahata Jogendra Nath Mondal Smriti Mahavidyalaya, Nahata, Gopalnagar, West Bengal.

3. Dr. Saikat Maity, Professor, Sister Nivedita University, Kolkata, West Bengal.

4. Dr. Surajir Bari, Principal, Sagar Mahavidyalaya, Harinbari, Sagar Island, South 24 Parganas, Pin - 743-373, West Bengal

Audit Observation and Recommendation Domain (Criterion wise)
CRITERIA I: CURRICULAR ASPECTS

Observations:

- The college is affiliated with Calcutta University. The college is NAAC accreditated and preparing for applying for 3rd cycle of NAAC.

- The college takes initiatives to ensure that the curriculum is delivered effectively and in a well-planned manner.

- Since the college is an affiliated college under Calcutta University, it does not have much role to design and develop the curriculum and syllabus since this is developed by the affiliating university, which is Calcutta University.

- The college is in smooth migration from Choice Based Credit System (CBCS) to CCF (Curriculum and Credit Framework) under NEP as per the guidelines of the affiliating university

- The college offers following 9 Programmes:
    1) BA Political Science Honours
    2) BSc Geography Honours
    3) BA History Honours
    4) BA Philosophy Honours
    5) BA Bengali Honours
    6) BA English Honours
    7) BA General
    8) BCom General
    9) BSc General

- The college conducts 27 Add-On value-added certificate courses.

- The college adheres to the Academic Calendar and academic plan. The Academic Calendar is uploaded inn the college website

- A no. of teachers are involved in setting of question papers for UG programmes of the affiliating university

- All the faculty members actively participate in the evaluation and assessment process of the affiliating university.

- The faculty members of the college are involved in design and development of curriculum for certificate and add-on courses conducted by the college

- The college has organized various webinars, seminars, orientation programme, workshops, counselling sessions on values and ethics. It has also organized programme on **gender sensitization and environment and sustainability matters**.

- A no. of outreach programme, beyond-campus activities, extension activities are organized by the institutions to incorporate relevant social ethical and sustainability values in the curriculum.

- A good number of students have undertaken project work/field work during the year.

- The college has a **Computer Centre** which provides training to the students. It has been observed that almost 100% students are given training on hands-on computer training in this computer center.

- The institution obtains feedback from the students, teachers, employers and alumni on the syllabus and other aspects of the college.

- Feedback is collected, analyzed and appropriate action is taken. The feedback is made available on the college website.

Recommendations:

- NEP- oriented study materials should be made available on the college website.

- Some workshop should be arranged for awareness among existing students on National Education Policy 2020

- A brief writeup on NEP should be there in the college website

- More skill-based add-on courses for students need to be introduced.

- The feedback system needs to be more regular.

- College website should contain the detailed curriculum and syllabus of different courses with clear demarcation between CBCS and NEP

- PSO for all Honours Departments should be more focused

- The CO, CO-PO mappings on NEP programmes should be made

CRITERIA II: TEACHING LEARNING AND EVALUATION

Observations:

- Number of students admitted during the year is 661 and number of sanctioned seats during this year is 1,161.

- There are currently 1549 students out of which 627 are boys and 922 no of students are girls. **The ratio between boy and girls is 40:60,** which shows that the women empowerment culture in the college is very prominent as claimed by the college in many occasions. It has been observed that the percentage of girl students which is currently 60% has got a gradual increase for last 5 years and has now crossed the no. of buys to a remarkable number.

- There are currently **673 students who belong to Economically Backward class (~45% of total students)** and **708 no of students in the college who belong to Socially Challenged (~46%) including SC, ST and OBC.**

- **Thus, in gross, there is around 90% student who belong to either economically backward or socially challenged category**. It shows that the college is fully aligned towards its mission and vision of educating the village people for the overall growth of the nation in wider spectrum.

- **It has been found that 1047 no. of students are getting Scholarships** from different from the State and Central Government agencies including 20 students who are getting Scholarships from the institutional fund. Thu**s ~70% students are studying with scholarships** which is appreciable.

- The Student to Full-time teachers' ratio is 45:1 approximately.

- The institute conducts seminars, class tests, workshops, debate, orientation programme, webinars, project work etc. for enhancing the learning experience of the students.

- ICT tools like Google Classroom, Google Meet, PPTs, WhatsApp etc., are used to make the teaching learning process effective.

- Almost 100% of the sanctioned posts are filled by full-time teachers.

- The institution has 34 fulltime teachers. **There are total 13 faculty members who are PhD degree holders**. **During this year 2022-23 Two**

(2) teachers were awarded PhD and **Three (3) faculty members have registered for PhD**. **Seven (7) Teachers are pursuing PhD programme at present**.

- The students are provided with Academic Calendar, List of Holidays, Schedules of Internal Examinations and other important information of the college through the college website and prospectus.

- **The Admission of the students is done through Online mode**. The admissions of students are done **on the basis of merit**.

- The internal assessment of students is done through a continuous evaluation process of MCQ tests, Tutorials/Assignments, Viva Voce, Project works

- The question papers of the internal examinations are set by departmental teachers as per university guidelines

- The results of the internal examinations are declared within the stipulated time. Any grievances relating to internal examination from the students are efficiently dealt with.

- The teachers and the students of the institution are aware of the **Course Outcome (CO) and programme outcome (PO) and Programme Specific Outcome (PSO)** offered by the institution.

- The course outcome and programme outcome are mapping through **CO-PO mappings**

- Proper Attainment towards **CO Attainment, PO Attainment** are calculated

- **370 appeared in final year exam and 242 have successfully passed in 2022. Thus almost 66% have passed** in the University Examination during the year.

- The institution regularly conducts surveys of student's satisfaction regarding teaching learning process through feedbacks

- The college publishes a detailed prospectus every year.

- Various FDPs, Webinars and Workshops were organized to equip the teachers with ICT Methodologies of teaching.

- The induction Programme for the 1st year is organized by the institution to introduce the newly admitted students to all. In this programme, the

Vison and Mission and code of ethics of the college is made available to make them aware of the important statements.

- The students are informed about various scholarships, stipends and other useful facilities like student credit card etc. under Government and non-government, that are available to them which help the financially weaker students to avail financial help and continue their studies.

Recommendations:

- The college should lay more emphasis on the continuous evaluation process of the students.
- More parent-teachers' meetings should be organized by the institution to discuss the academic progress and holistic development of the students.
- The Target for CO attainment should be increased gradually
- The students should be made aware of COs, POs and PSOs during orientation programme and through some workshops
- The pass percentage should be increased and necessary action plan to be framed

CRITERIA III: RESEARCH, CONSULTANCY AND EXTENSION

Observations:

- Four teachers have published research papers which are UGC CARE
- Approximately, 8 papers were published by the teachers of the college in various journals during the year.
- More than 40 seminars, webinars and workshops and alike events were conducted by the institution during the year.
- Total numbers of full-time teachers in the College including the Principal of the College is 34.
- The institution had more than 10 collaborations / linkages for faculty exchange, student exchange, internships, field trips, on-the-job training, research etc., during the year.
- More than 250 students participated in extension activities conducted with industries, community and non- govt. organization through NSS and NCC units of the college during the year.
- 15 outreach and extension programmes were conducted by the institution during the year.
- During the year 11 awards and recognitions were received by the institution.
- The institution carried out a number of extension activities in the neighborhood community. It also organized extension activities in sensitizing students on social issues in order to bring about their holistic development.
- Workshop, Seminars and certificate courses were organized on Intellectual Property Rights (IPR) Research Methodology and entrepreneurship during the year.
- Webinars, Seminars, Workshops, Extension Programmes, beyond-campus activities were organized by the institution to create an environment for innovation, creation of knowledge, as well as transfer of knowledge.

Recommendations:

- Some potential students should be brough into research work under the supervision of some teachers who are have better research credentials.
- All faculty members should get involved in carrying out research activities and publish papers in referred journals.
- More Research Oriented activities should be undertaken by the faculty.
- More collaborative activities for research should be initiated.
- Mobilization of Research Fund from various Govt. and Non- Govt. agencies should be encouraged
- The Incubation center should be more vibrant

CRITERIA IV: INFRASTRUCTURE AND LEARNING RESOURCES

Observations:

Land and Building:

The campus area of the college is **8700.749 square meters**. Total built-up area (including the Guard's room, cheap stores, common room, generator room, cycle stand, canteen, students' union and women's hostel) of the college is **2831 square meters**.

The College building comprises of the following blocks:

(i) South Block – It covers three floors, the details of which is as follows:

- ➢ **Ground Floor:** Office of the Principal, Principal's Room, Teacher's room.
- ➢ **First Floor:** NSS and Medical Room, Reprographic Counter, University Examination Work Room and Library.
- ➢ **Second Floor:** One Classroom.

(ii) East Block – It covers three floors, the details of which is as follows:

- ➢ **Ground Floor:** Computer Laboratory, Geography Laboratory, General Store Room, Physical Education Store Room, Five Smart Class rooms.
- ➢ **First Floor:** Seminar Hall cum classroom (Smartclass), IQAC Room, Commerce IT Lab cum Class room, Two Smart Class Rooms, One Class Room, Library.
- ➢ **Second Floor:** Two Smart Class Rooms and Three Class Rooms.

(iii) Other Buildings - Apart from the above mentioned two blocks, we have some other buildings to serve miscellaneous purposes such as Security Room, Boy's Common Room, Generator Room, Cycle Stand, Canteen, A three storied Women's Hostel, Student's Union Room and Gymnasium.

- • **Class Rooms:** Presently the college has **16 (Sixteen) spacious classrooms** with proper sitting arrangement of teacher and students. 10 (Ten) Classrooms have facilities of **smart class system** and 6 classrooms have audio facilities and 1(one) Classroom (Room No. EB-14) is **Virtual-classroom** with advanced audio-visuals multimedia facilities.

- • **Technology Enabled Learning Spaces:** College has created One **Virtual Class Room** and **Ten Smart Classrooms** which is equipped with Computers, Overhead Projector, LED TV, Laptop, Internet Connection (through data card),

Web-Camera for Video Conference and Audio-Visual Aids for creating environment for ICT enabled teaching-learning.

- **Playground:** The college has **two playgrounds of size, approximately 1000 Sq. metre, and one volleyball court**

- **Indoor Games**: Carrom, Chess, Table Tennis etc. are available in Students' Common Rooms for the students to practice whenever they are free.

- **Students' Common Room:** The college has one **Boy's and one Girl's Common room.**

- **Computer Education:** The college has a well-equipped **Computer Center** to provide basic computing facilities to all students of the college. There are 30 computers in the computer Center.

- **Gymnasium:** The college has a well-equipped Gymnasium. Students avail the gym facilities, subject to the rules and regulations of using the gymnasium.

- **Library:** The college has a central library occupying **196.68 sq. meters**. It provides Reading Room facilities and borrowing facilities for the students and the Teaching and Non-Teaching staff members. The library has a collection of large number of books at the disposal of undergraduate students of various disciplines. It has nearly 22065 books which includes both textbooks and other reference books, journals and periodicals. Five Daily Newspapers are also available in the library.

- A career corner has been set up for fulfilling the demands of job-related news among students. Different publications like Employment News, Karmakshetra, Karmasangsthan are available here for aspiring students.

- **SOUL software** is there in the Library for automating in-house activities and services of the library. One computer for **Online Public Access Catalogue (OPAC)** is available for the students to identify the status of availability of books in the library and Three computers are available for Internet Surfing in the library. Bibliographic Service facility and Career Advancement News Service facility is also available.

- **Laboratory:** There are well-equipped laboratories in the departments of **Geography, Physical Education, Commerce and Computer Science**, which are used by the students for the practical classes under the guidance of professors. The college has bought many equipment for the laboratories of the

Department of Geography and the Department of Physical Education in last year from RUSA Fund.

- **Reprographic Counter:** Reprography facility is available in the college premises for the use of the students at a subsidised rate.

- **Canteen:** The college has a canteen within the college campus with separate arrangements for the students and for the teaching and non-teaching staff of the college.

- **Health and Hygiene:** The College specially takes care of the health and hygiene of the students and staff. The college has a separate **Medical Room** with provisions of First Aid Box, sphygmomanometer, weighing machine and a medical bed. The college also organizes regular health check-up for students and staff members by registered medical practitioner.

- **Facilities for Medical Emergencies:** For medical emergencies, staff and students are taken to Burul Primary Health Centre situated at about 0.5 km away from the college.

- **Yoga and Wellness Centre:** The college has a **Yoga and Wellness Centre** where many students as well as some teacher and staff members attends different yoga sessions. The college celebrates International Yoga Day. A certificate course on Indian Knowledge System - Yoga and Life skills was organized by Yoga and Wellness Centre of the college

- **Public Address System:** All classrooms and the office of the Principal are equipped with public address system. These are used to announce various information and the important notices for the benefit of the students.

- **Security:** College is under 24×7 security surveillance. The college premises is watched over by 3 security guards. A Guard Room has been constructed near the gate for this purpose. The total college area is also under CCTV camera surveillance. There are total 32 CCTV Cameras have been installed at different parts of the college for this purpose.

- **Drinking Water Facility**: Safe and cool drinking water facility has been made available for all staff and students of the college The college has installed 2 industrial water purifiers near the student's canteen and college office. Four domestic water purifiers are also installed in the library and teacher's room, College Office and Canteen.

- **Generator:** For uninterrupted power supply the college has installed two powerful **(35 kVA and 40 kVA) generators** for providing power back-up during power failure. College also has 10 inverters for temporary power back up during power failure.
- **Fire Hazard Safety**: Fire extinguishers are placed in various locations like canteen, office, teachers' room, library, laboratories, smart classroom and every floor of our college.
- **Cycle stand, Car parking facility**: The college has well structured Cycle Stand and a car parking area inside the college campus.
- The college campus is Wireless 5G enabled mobile network
- The college has Internet leased line and Wi-Fi facility is available in important areas.
- Total number of teachers using the library of the college in each working day is 14 (approx.)
- Total number of students using the library of the college in each working day is 40 (approx.)

Recommendations:
- The seating capacity in the library needs to be increased.
- Facility for visually challenged students should be introduced
- Efforts must be made to make the library fully automated.
- More initiatives should be taken for e-content development.
- Initiative should be taken to increase classrooms with ICT facilities.
- Effort must be undertaken to improve the student-computer ratio.
- Membership to British Council, American Library are suggested
- Membership by faculty members in the NDLI is suggested
- Membership to National Institute for the Empowerment of the Persons with Visually Disabilities (NIEPVD) is suggested which will help visually challenged students of the college as well as in and around the locality

CRITERIA V: STUDENT SUPPORT AND PROGRESSION

Observations:

- There are currently 1549 students out of which 627 are boys and 922 no of students are girls. The ratio between boy and girls is 40:60, which shows that the women empowerment culture in the college is very prominent as claimed by the college in many occasions. It has been observed that the percentage of girl students which is currently 60% has got a gradual increase for last 5 years and has now crossed the no. of buys to a remarkable number.

- There are currently 673 students who belong to Economically Backward class (~45% of total students) and 708 no of students in the college who belong to Socially Challenged (~46%) including SC, ST and OBC.

- Thus, in gross, there is around 90% student who belong to either economically backward or socially challenged category. It shows that the college is fully aligned towards its mission and vision of educating the village people for the overall growth of the nation in wider spectrum.

- It has been found that 1027 no. of students are getting Scholarships from different from the State and Central Government agencies and 20 more students are getting from the institutional fund. Thus ~68% students are studying with scholarships which is appreciable.

- The institution has conducted seminars, webinars, workshops, awareness programmes certificate courses, counselling, motivational workshops, value added courses, add-on workshops etc. to improve soft-skills, language and communication skills, life skills and ICT and computing skills of the students

- There is a process of submission of students' grievances in online and offline mode.

- The institution has various committees and cells like Anti Ragging Cell, Minority Cell, SC/ST Cell, Grievances Redressed Cell, ICC to work for effective and timely redressal of students' grievances including sexual harassment and ragging cases.

- 11 outgoing students of the institution have got placement during the year and 68 students have progressed the year to higher education

- 28 students have received awards Medals for outstanding performances in sports/cultural activities at University / State / National /International Level during the year.

- 137 students participated in sports and cultural levels during the year.

- Application for registration of Alumni Association has been submitted. Document verification is pending.

- All current college students can pay their individual college tuition fees through the online banking system. This is very helpful for the students to avoid long queues in front of the college cash counter. It is user-friendly and college fees can be paid from home or any other place at any time.

- The non-teaching staff of the college extends cooperation to the students with regard to admission, registration, examinations, and various government and non-government scholarships and stipends.

Recommendations:

- More initiative should be taken by the career counselling cell in providing more placement opportunities to the students passing out from the college.

- Monitoring of students' progression on regular basis is necessary.

- Steps must be taken to hasten up the registration of the Alumni Association.

- Internet Bandwidth should be increased with possible implementation of 1:1 leased line for internet

- The fees payment process through the QR code and UPI and internet banking should be easier and smooth for the students.

CRITERIA VI: GOVERNANCE AND LEADERSHIP

Observations:

- The governance of the institution is done keeping the mission and vision of the college in perspective.
- The college has a mechanism for delegating authority and providing operational autonomy to various functionaries, thus bringing about decentralization and participative management.
- Almost all activities of the college are done through strategic planning.
- The institution has implemented various ICT methodologies in the teaching – learning module.
- The Governing Body is the highest authority and policy making body in the college. The Principal is the Secretary of the Governing Body.
- The college is administered by the Principal along with the various committees and cells.
- **E-governance** has been implemented in all areas of operation – viz administration, finance and accounts, admission and support and examination.
- The institution provides various welfare measures for its teaching and non-teaching staff.
- The institution has a **Cooperative Society** which is run by Teaching staff of the college.
- 8 professional development/administrative training programmes were organized by the institution for teaching staff during the year.
- More than 20 teachers participated in online/face to face FDPs, FIPs orientation programmes, Refreshers Course, Short Term Course etc during the year.
- The institute conducts internal and external audits.
- The institution has received funds from RUSA which has been used for infrastructure development.
- Funds are generated from collection of students fees, renting out of college building to Canara Bank, letting out of college auditorium to outsiders, hosting on competitive examinations of external agencies. Salary grants are received

from the State Government.

- The college has institutionalized two practices, as a result of IQAC initiative, they are incorporation of ICT in teaching learning method and Students' Escalation activities like Seminars/Webinar/ Workshops etc.
- The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC.
- The institution conducts regular IQAC meetings
- The institution has taken more than 16 collaborative quality initiatives with other institutions/industries.
- The college regularly participate in NIRF.
- The college has a Green Audit certification.
- The college regularly submit the AQAR within due deadline

Recommendations:

- The college is suggested for ISO certification.
- The college should make effort for resource mobilization from Govt. and non-Govt. agencies.
- Tie-up with nearby hospital is suggested for the benefit of the employees and students
- Collaborative tie-up with industries should be more vibrant. Industry people should be engaged frequently to present seminar and talk to students to make them aware about the current trend in industry.
- Industry persons should be engaged as different committee members wherever suitable like entrepreneurship, S30, incubation center etc.

CRITERIA VII: INNOVATION AND BEST PRACTICES

Observations:

- The Water Conservation facilities in the college is very encouraging

- The college has organized a number of seminars, webinar, workshops awareness campaign for gender sensitization and gender equality.

- The college has a Women Cell and Grievance Redressal Cell to create awareness among students and also address to any grievances.

- Gender Audit and Energy Audit was conducted during the academic session 2022-23.

- For safety and security of the campus it has been put under CCTV surveillance 24X7.There are three (3) security Guards have been appointed to control the traffic at the college gate.

- A lady sweeper has been appointed for girl's toilets cleaning.

- All students are issued ID Cards

- There is a sanitary napkin incinerator for disposal of sanitary napkins installed in the Girls washroom and another at Girls. Common room

- There are separate common rooms for the Boys and Girls students.

- The institution is in process of installation of Solar Energy as an alternate source of energy.

- The institution uses Motion Sensors and Timer Switch LED lights for controlling energy consumption.

- The institution uses LED Bulbs for controlling energy consumption.

- The college has facilities of solid waste management, liquid waste management, e-waste management, waste recycling system and management of hazardous chemicals.

- The college has pedestrian friendly pathways and also has landscaping with trees and plants.

- The college has Ramp for physically challenged students

- The college regularly plants trees and medicinal plants in the campus.

- The institution has conducted Green Audit, Energy Audit and Environment

Audit during the period.

- The college has received recognition for a clean and green campus from Gram Panchayat
- The institute also organized beyond campus environment promotion activities.
- The institution has taken up some initiatives to create a disabled friendly, barrier free environment. There is ramp which provides barrier free movement for the disabled individuals.
- The code of conduct is displayed on the college website. There is a committee to monitor the adherence to the code of conduct.
- The institution celebrates national and international commemorator days and events and festivals.
- The institution has successfully implemented green practices in the college to create an awareness about our environment among the students.
- The college has undertaken a number of community service initiatives and social awareness programmes during the year.
- The NSS is found to be very active in the college

Recommendations:

- Solar panel on terrace is suggested to be installed to cover much wider range of the campus
- Green vehicles like Electric Toto, Electric bicycle could be used in and outside the campus for short distance travel which will create a awareness in the neighborhood village area.
- Some awareness campaign in and outside the campus on sustainable energy is suggested for mass awareness
- More motion sensors should be installed
- Resources should be allotted to make the Campus Divyangjan friendly.
- Provision should be made for installing elevators in the college. Initiative should be taken to create special skill development for the students who are physically challenged.

Signatures of the Academic and Administrative Audit Team:

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