

OFFICE OF THE TEACHER-IN-CHARGE
SAHEED ANURUP CHANDRA MAHAVIDYALAYA

College: (033) 2420-6131
Teacher-in-Charge: 8910871335

BURUL, 24 PARGANAS(SOUTH)
Pin - 743318

NOTICE INVITING E-TENDER

Tender Reference No.: SACM/RUSA/eTender-17/2020

Dated: 10.01.2020

The Teacher-in-charge, SaheedAnurup Chandra Mahavidyalaya having its office at Burul, South 24 Parganas, West Bengal, PIN 743318 is inviting tender for supply & installation of **Various Items** from the bonafide manufacturer/authorized distributor.

1. GENERAL INSTRUCTIONS:

Intending bidder may download the tender documents free of cost from the website; <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

2. SUBMISSION OF BIDS:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>. All documents must be submitted in PDF format (each of the documents must be in single file with multiple pages scanned but do not repeat any documents). All documents must be legible otherwise the documents will not be accepted.

3. INSPECTION:

Before submitting the tender, the intending tenderers must thoroughly acquainted themselves with the proposed areas of “**Any Installation work**” by local inspection in the college premises during working hours on any working days.

4. TIME SCHEDULES OF THE E-TENDER:

The time schedule for obtaining the Bid Documents, the Submission of Bids and other documents etc. will be as per the list provided in clause no. 17 as given below.

5. EARNEST MONEY DEPOSIT:

2% of Bid Amount is required to be deposited as earnest Money by the bidders.

6. List of Items:

Sl. No.	Items	Sl. No. in NIT	Item No. in BOQ
01.	Smart Class Room Project.	1	item1
02	Aluminium Glass Panel, Sliding, Doors etc Project.	2	Item1
03	CCTV Surveillance System Project.	3	Item 1
04_1	Fully Automatic Sanitary Napkin Vending Machine and Sanitary Napkin Incinerator.	4	Item 1
05_1	Steel Library Book Stacks	5	Item 1
06_1	Public Address System Project:	6	Item 1
07_1	Digital Podium	7	Item 1
08	Xerox Machine	8	Item 1
09	Sever Computer	9	Item 1
10	Printer Black and White Laser	10	Item 1
11	Printer Colour	11	Item 1

7. Item-wise Specification:

Sl. No.	Item	Specification	Quantity
01	Smart Class Room Project: (i) Computer - HP All-in-One - 22-c0024in, - 01 Nos. (ii) Interactive Projector - Epson 695Wi Ultra-Short Throw Interactive WXGA 3LCD Projector- 01 Nos. , (iii) White Board for said projector- 6*4 - 01 Nos. , (iv) Public Address System –AHUJA amplifier - 01 Nos. , 60 watts wall mounted speaker - 04 Nos. , Ahuja cordless microphone system- 01 Nos. , cordless microphone- 01 Nos. , Wire microphone with stand- 01 Nos. and any other accessories for running the PA System.	Smart Class Room Project: (i) Computer - HP All-in-One - 22-c0024in, - 01 Nos. (ii) Interactive Projector - Epson 695Wi Ultra-Short Throw Interactive WXGA 3LCD Projector- 01 Nos. , (iii) White Board for said projector- 6*4 - 01 Nos. , (iv) Public Address System –AHUJA amplifier - 01 Nos. , 60 watts wall mounted speaker - 04 Nos. , Ahuja cordless microphone system- 01 Nos. , cordless microphone- 01 Nos. , Wire microphone with stand- 01 Nos. and any other accessories for running the PA System.	07 Nos.

02	Aluminium Glass Panel and Doors Project: Aluminium Glass Panel, Sliding, Doors etc Project: 350 square feet (Aluminium thickness 2mm, Transparent glass -4mm)	Aluminium Glass Panel and Doors Project: Aluminium Glass Panel, Sliding, Doors etc Project: 350 square feet (Aluminium thickness 2mm, Transparent glass -4mm)	01 Nos.
03	CCTV Surveillance System Project: (i) Hikvision IP based 4 MP Bullet Camera with 50 Mtr coverage – 03 Nos. , (ii) Hikvision IP based 4 MP Bullet Camera with 30 Mtr coverage – 08 Nos. , (iii) Hikvision IP based 4 MP Bullet Camera with 20 Mtr coverage – 13 Nos. , (iv) Hikvision IP based 4 MP Dome Camera - 13 Nos. , (v) Hikvision 16 Channel NVR – 02 Nos. , (vi) 6 TB Surveillance HDD – 04 Nos. , (vii) 2U Rack, 4U Rack, POE, POE Injector, PVC Box, Cat 6 Cable, PVC Pipe, Electrical wiring and board switch and any other electrical accessories, other required accessories for completion of the said project. (viii) Full HD LED TV Sony 43 inch – 01 Nos (ix) Exide inverter cum UPS 1450VA with Exide Tubular 200 AH Batter and battery rack with electrical work for Inverter. – 01 Nos. (x) Any additional electrical or installation work for completion and running the said project.	CCTV Surveillance System Project: (i) Hikvision IP based 4 MP Bullet Camera with 50 Mtr coverage – 03 Nos. , (ii) Hikvision IP based 4 MP Bullet Camera with 30 Mtr coverage – 08 Nos. , (iii) Hikvision IP based 4 MP Bullet Camera with 20 Mtr coverage – 13 Nos. , (iv) Hikvision IP based 4 MP Dome Camera - 13 Nos. , (v) Hikvision 16 Channel NVR – 02 Nos. , (vi) 6 TB Surveillance HDD – 04 Nos. , (vii) 2U Rack, 4U Rack, POE, POE Injector, PVC Box, Cat 6 Cable, PVC Pipe, Electrical wiring and board switch and any other electrical accessories, other required accessories for completion of the said project. (viii) Full HD LED TV Sony 43 inch – 01 Nos (ix) Exide inverter cum UPS 1450VA with Exide Tubular 200 AH Batter and battery rack with electrical work for Inverter. – 01 Nos. (x) Any additional electrical or installation work for completion and running the said project.	01 Nos.
04_1	Fully Automatic Sanitary Napkin Vending Machine - 01 Nos And Sanitary Napkin Incinerator- 01 Nos:	Fully Automatic Sanitary Napkin Vending Machine -01 Nos And Sanitary Napkin Incinerator- 01 Nos:	01 Nos
05_1	Steel Library Book Stacks: (i) Steel Library Book Stacks -04 Nos (Steel library stack rack double face, overall size 2000x900x490mm(HWD) having seven(07) selves /six(06) compartments are made of MS with slotted angle, nut-bolt folding system. The basic frame are made of wild steel 18 gaze thickness dully anti rust treated and high quality gray colour oil paint.), (ii) Steel Library Book Stacks (Almirah Type) – 06 Nos (Steel library stack rack overall size 78x36x18 inch (HWD) having four(04) selves /five(05) compartments are made of MS steel, 7mm thickness for body and 9mm for door. The door is swing type with transparent glass fitted. Handle operated lock and key system dully anti rust treated and high quality gray colour oil paint wit matt finish.)	Steel Library Book Stacks: (i) Steel Library Book Stacks -04 Nos (Steel library stack rack double face, overall size 2000x900x490mm(HWD) having seven(07) selves /six(06) compartments are made of MS with slotted angle, nut-bolt folding system. The basic frame are made of wild steel 18 gaze thickness dully anti rust treated and high quality gray colour oil paint.), (ii) Steel Library Book Stacks (Almirah Type) – 06 Nos (Steel library stack rack overall size 78x36x18 inch (HWD) having four(04) selves /five(05) compartments are made of MS steel, 7mm thickness for body and 9mm for door. The door is swing type with transparent glass fitted. Handle operated lock and key system dully anti rust treated and high quality gray colour oil paint wit matt finish.)	01 Nos
06_1	Public Address System Project: AHUJA amplifier -04 Nos. , 60 watts wall mounted speaker -16 Nos. , Ahuja cordless microphone system -04 Nos. , cordless microphone -04 Nos. , Wire microphone with stand -04 Nos. and any other accessories, cable, electrical, mechanical and others for running the PA System.	Public Address System Project: AHUJA amplifier -04 Nos. , 60 watts wall mounted speaker -16 Nos. , Ahuja cordless microphone system -04 Nos. , cordless microphone -04 Nos. , Wire microphone with stand -04 Nos. and any other accessories, cable, electrical, mechanical and others for running the PA System.	01 Nos.
07_1	Digital Podium: Ahuja WSL-2500R PA Lecturn System (or higher model)	Digital Podium: Ahuja WSL-2500R PA Lecturn System (or higher model)	10 Nos.
08	Xerox Machine: Canon Image Runner 2525W (Black & White)	Xerox Machine: Canon Image Runner 2525W (Black & White)	02 Nos.
09	Server Computer Project: (i) HPE Pro Liant ML350 Gen10 Server with HPE 800 GB SAS 12G Mixed Use LFF (3.5in) LPC Digitally Signed Firmware SSD with any other accessories for running the server. -01 Nos. (ii) HP LED Monitor -24 inch - 01 Nos (iii) Microtek 1000VA UPS -01 Nos (iv) Windows 10 Professional 64 bit Operating System 01 Nos (v) HP wireless Keyboard and Mouse Combo HP Pavilion 600 -01 Nos	Sever Computer Project: (i) HPE ProLiant ML350 Gen10 Server with HPE 800 GB SAS 12G Mixed Use LFF (3.5in) LPC Digitally Signed Firmware SSD with any other accessories for running the server. -01 Nos (ii) HP LED Monitor -24 inch -01 Nos (iii) Microtek 1000VA UPS -01 Nos (iv) Windows 10 Professional 64 bit Operating System 01 Nos (v) HP wireless Keyboard and Mouse Combo HP Pavilion 600 -01 Nos	01 Nos.
10	Printer Black and White Laser: HP LaserJet Pro MFP M128 series	Printer Black and White Laser: HP LaserJet Pro MFP M128 series	03 Nos
11	Printer Colour: Epson EcoTank L3150 Wi-Fi All-in-One Ink Tank Printer (Black)	Printer Colour: Epson EcoTank L3150 Wi-Fi All-in-One Ink Tank Printer (Black)	01 Nos

8. Submission of the Tenders:

The tender is to be submitted in a two Bid System.

PART I - Technical Bid

PART II - Financial Bid

PART I - Technical Bid

All documents must be submitted in **PDF format** in the website <http://wbtenders.gov.in>.

(Each of the documents must be **in single file with multiple pages scanned if there are more than one page, but do not repeat same documents and scanned documents must be readable**)

All documents must be legible otherwise the documents will not be accepted.

Sl. No.	Category	Sub Category Description		
A.	Certificates	1. PAN Card		
		2. Professional Tax Registration Certificate		
		3. GST Registration certificate		
B.	Bidder Details	1. Proprietorship Firm (Trade License)		ANY ONE
		2. Partnership Firm (Partnership Deed, Trade License)		
		3. Limited Company (Incorporation certificate, Trade License)		
		4. Society (Society Registration copy, Trade License)		
		5. Power of attorney / Authorization Letter		
C.	Tax Documents	Income Tax Returns submitted for the Financial year 2018-19 (A.Y. 2019-20)		
	Audit Documents	Audited P/L Account & Balance Sheet for the year 2018-19		

PART II - Financial Bid

All documents must be submitted in **excel sheet** in the website <http://wbtenders.gov.in>.

Sl. No.	Category	Sub Category Description
A.	Bill of Quantity (BOQ)	The BOQ in Rs. shall contain base price in Indian Rupee including all charges e.g. cost of insurance, packing, forwarding, freight charges, clearing charges, custom duty and installation & transportation etc.

9. EVALUATION OF THE TENDERS:

During the tender evaluation process, the Technical Bid will be opened first. The Tenderer failing to meet the technical and other requirements of participating in the tender will be rejected.

Those Tenderer who will be qualified in the evaluation of technical bid will be identified and only their financial bid will be opened.

The Tenderer quoting the lowest rate in his/her financial bid will be considered as successful.

10. RATE:

The price (**along with 1 years Comprehensive onsite Warranty of entire Items from the date of purchase**) is to be quoted in Indian Rupees. **(Project rate must be coated after careful calculation of all/total no of material.)**

The basic rate should be furnished **inclusive of all taxes duties & charges** e.g. Customs Duty, Transportation Cost, Insurance, Freight, Testing charges, Incidental Charges etc. but excluding of GST, Excise Duty, Entry Tax & Cess etc. which shall be quoted separately in the template for Bill of Quantities (BOQ). Percentage of GST is to be mentioned in the appropriate Column of the template for Bill of Quantities. The Items are to be transported in such a manner so that there is no damage to the Items.

11. ORDER & SUPPLY:

Orders for the supply of the approved products will be placed with the successful tenderers after the execution of the agreements, and such supply shall have to be made in such installments as may be fixed or spread over a period to be specified in the supply orders to be made in purchase of the agreements. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection as supplier.

12. WITHDRAWAL/CANCELLATION & PURCHASE POLICY OF TENDERING AUTHORITY:

The Tender Selection Committee reserves the right to cancel the **NOTICE INVITING E-TENDER** due to unavoidable circumstances and no claim in this respect will be entertained.

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. **Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed. The tendering authority reserves the right to accept or reject any tender, in part or in full, without assigning any reason.** Purchase will, however be made as per the existing purchase policy of the Government of West Bengal and its amendment(s) made from time to time.

13. AFTER SALES SERVICES AND MAINTENANCE CONTRACT:

After sales services will have to be provided by the supplier during warranty/guarantee period of the Items free of cost.

14. AGREEMENT:

On a tender being accepted, intimation of acceptance will be forwarded to the Tenderer by Teacher-in-charge, Saheed Anurup Chandra Mahavidyalaya, Burul, South 24 Parganas, West Bengal, PIN 743318. After communication of the same, the Tenderer will have to execute an agreement in the prescribed form with the Principal, Saheed Anurup Chandra Mahavidyalaya, Burul, South 24 Parganas, West Bengal, PIN 743318.

15. VALIDITY PERIOD OF AGREEMENT:

The contract period will be valid for a period 15 days from the date of finalization of tender(i.e. from the date of execution of the Agreement). The full and final delivery and installation will have to be complete within this contract period.

16. PAYMENT TERMS:

Payment will be made through **PFMS** after execution of due supply as ordered subject to:

- i. Supply of the Items as per specification in terms of Clause 6 and 7 as provided in the tender documents.
- ii. Supply of the Items within the supplied period in terms of Clause 15 as specified in the work orders.

Payment will be made 100% after successful supply and installation of the Items.

17. IMPORTANT DATES & CHECKLIST:

Sl. No.	Items	Publishing Date(s)
01.	Date of uploading of N.I.T. & Tender documents (online) from this end	10.01.2020 at 05.00 P.M.
02.	Starting of Documents download (online)	11.01.2020 from 05.00 A.M.
03.	Bid Submission starting (on line)	11.01.2020 from 05.00 A.M.
04.	Last date of Documents download and submission of bid (on line)	20.01.2020 at 10.00 A.M.
05.	Date of Technical Bid opening	20.01.2020 at 11.00 A.M.
06.	Date of uploading list for Technically qualified Bidder (on line)(Bid A)	21.01.2020 at 03.00 P.M.
07.	Date and Place for opening of Financial Proposal (Bid B) (online)	To be notified Later
08.	Date of uploading of list of bidders along with the approved rate	To be notified later

FORMAT FOR CHECK LIST

Sl.N o.	Items	On-line Submission
		Yes√
01.	PAN Card of the authorized signatory	
02.	Professional Tax Registration Certificate	
03.	GST Registration certificate	
04.	Valid Trade License for the period for the specific trade	
05.	Proprietorship Firm (Trade License)	
06.	Partnership Firm (Partnership Deed, Trade License)	
07.	Limited Company (Incorporation certificate, Trade License)	
08.	Society (Society Registration copy, Trade License)	
09.	Power of Attorney	
10.	Income Tax Returns submitted for the Financial year 2018-19(A.Y. 2019-20)	
11.	Audited P/L Account & Balance Sheet for the year 2018-19	

The Teacher-in-Charge, SaheedAnurup Chandra Mahavidyalaya, Burul, South 24 Parganas, West Bengal, PIN 743318 Reserves the right to change the above schedule in case of any exigencies after putting up a notice in the website <http://wbtenders.gov.in> and office notice board.

During the scrutiny, if it comes to the notice of tender inviting authority that any paper found incorrect/manufactured/fabricated, the concerned bidder would not allowed to participate in the tender and that application will be out rightly rejected.Prospective bidders must take training from authorized agencies before submission of their bids.

Teacher-in-Charge
SaheedAnurup Chandra Mahavidyalaya,
Burul, South 24 Parganas, West Bengal, PIN 743318